

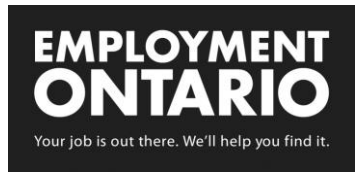


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NOVEMBER 2017 – EMPLOYMENT ONTARIO

WORKSHOP CALENDAR



Monday	Tuesday	Wednesday	Thursday	Friday
		1 10:00am – 12:00pm Customer Service Training 1:30pm – 4:30pm Second Career	2 10:00am – 1:00pm Résumé and Cover Letter	3 10:00am – 11:30pm Beginners' Guide to LinkedIn
6	7	8	9 9:30am – 12:30pm Job Search Strategies	10 10:00am – 12:00pm Good First Impressions 2:00pm – 4:00pm 15-min Résumé Walk-In *** Bring updated résumé
13	14	15 10:00am – 12:00pm Customer Service Training	16 10:00am – 11:00am Job Search and Online Scams	17 10:00am – 1:00pm Résumé and Cover Letter 2:00pm – 4:00pm 15-min Résumé Walk-In *** Bring updated résumé
20	21	22 10:00am – 12:00pm Stress Management	23 9:30am – 12:30pm Interviewing Techniques (Part A)	24 9:30am – 1:00pm Interviewing Techniques (Part B)
27	28 9:30am – 3:30pm Women's Empowerment <i>Women, Stress, Rights, Assertiveness, and More</i> LUNCH PROVIDED	29	30 9:30am – 12:30pm Job Search Strategies	

Workshops are open to registered clients. To register with our program please visit our office on Tuesday, Wednesday or Thursday, from 9:00am – 5:00pm, to conduct an intake. Registered clients will need to sign up for workshops, so please call (905) 366-0322, to hold a spot. **As a courtesy to others, please be on time.**

All workshops are held at 640 Eglinton Avenue West (No Frills Plaza), Unit 201, Mississauga.