



**FAMILY SERVICES of PEEL**

Since 1971

## Terms of Reference Human Trafficking in Peel Advisory Committee

### 1. Mandate

The Advisory Committee on Human Trafficking in Peel is established for the purpose of addressing Human Trafficking in Peel.

The Committee will provide advice, guidance, and support and make recommendations with regards to projects or programs that addresses Human Trafficking in Peel.

The Objectives of the Advisory Committee will be:

- To advise and provide feedback with respect to Human Trafficking in Peel
- To advise and provide feedback to Family Services of Peel with respect to the Human Trafficking Project “*A Survivor Centered Approach to Build Capacity to Address Human Trafficking in Peel*” which is focused on female sexual exploitation (literature review, focus groups, trauma screening tool development and other stages of the project).
- To oversee the development of impact evaluation methodology for the project.

### 2. Context

The Advisory Committee was developed to address Human Trafficking. This project was initiated by the Family Services of Peel with the support of the Advisory Committee on Human Trafficking.

### 3. Committee Membership

Representation from Family Services of Peel, the Institute on Violence Prevention, Peel Regional Police, Dr. Hanni Stoklosa, Harvard University; Dr. Mehta Firdosi, York University; Dr. Susan Bartels, Queen’s University; and Katarina MacLeod, Founder of Rising Angels-an agency that assists survivors of human trafficking.

#### **4. Conflict Resolution Guidelines**

The Committee will address all matters openly and respectfully, hearing all opinions and engaging in healthy discussions before conclusions are reached. When compromised solutions cannot be achieved in the time frame available, a system of decision making by vote will be used as a back-up model.

When conflicts arise between individuals/agencies on the committee said parties can:

- a) Talk to the person directly with whom they experience difficulty; and/or
- b) Talk to the person with the assistance of a selected member of the committee. The Selection will be done by members of the Advisory Committee previously to initiation of conversation.

Both parties should agree to the time for the meeting to allow for sufficient preparation time. Committee will be informed of decision. They will either attend the meeting as required or check in with both parties to ascertain if successful resolution has resulted or if other steps need to be initiated, up to and including member(s) resignation from the Committee.

#### **5. Meetings**

The Committee will meet on a quarterly basis. Additional meetings may be scheduled as required.

#### **6. Quorum**

Quorum for meetings will be attendance by a simple majority of Advisory Committee Members.

#### **7. Duration**

The Advisory Committee members will serve for a minimum of three years, with the option to leave if necessary.

#### **8. Amending the Terms of Reference**

The Terms of Reference may be revised as determined by the majority of the committee in consultation with the Family Services of Peel.