



FAMILY SERVICES of PEEL
Since 1971

Family Services of Peel – Employment Ontario

SEPTEMBER 2020 WEBINAR CALENDAR

**EMPLOYMENT
ONTARIO**

Your job is out there. We'll help you find it.

Monday	Tuesday	Wednesday	Thursday	Friday
	1	2 Reading Between the Lines <i>Understanding Job Postings</i> <i>When and How to Apply</i> <i>Meeting Job Requirements</i> <i>Job Scams</i> 10:00am – 12:30pm	3	4 Second Career Information Session 9:30am – 12:30pm
7 Labour Day OFFICE CLOSED	8 Beginner's Guide to LinkedIn 12:30pm – 3:30pm	9 Résumé and Cover Letter 9:30am – 12:30pm	10	11 Managing Your Stress While Job Searching <i>Learn effective stress management techniques</i> 12:30pm – 4:00pm
14	15 Get That Job! <i>Effective Job Search Strategies,</i> <i>Hidden Labour Market,</i> <i>Effective Networking</i> 9:30am – 1:00pm	16 Apprenticeship <i>How to become a tradesperson and earn while you learn!</i> 10:00am – 1:00pm	17	18 Résumé and Cover Letter 12:30pm – 3:30pm
21	22 TRAINING Succeeding in the Workplace <i>Assertive Communication,</i> <i>Conflict Resolution, Workplace Culture & Etiquette</i> (Certificate Provided) 9:30am – 1:00pm	23 Interviewing Techniques (Part A) 12:30pm – 3:30pm	24	25 Interviewing Techniques (Part B) <i>Must have attended Part A</i> 12:30pm – 4:00pm
28 Resume Critique <i>A half-hour review with feedback</i> <i>Only available for clients who are not working with a Career Coach</i> 9:30am – 3:15pm	29 TRAINING Customer Service Training (Certificate Provided) 10:00am – 1:00pm	30 Boosting Confidence <i>Effective techniques & activities to build your confidence level and interview with confidence</i> 1:30pm – 4:00pm		

Webinars are open to all registered clients. To register with our program, please call our office on Monday to Friday, from 9:00am – 4:00pm for information. Registered clients must sign-up for webinars, so please call (905) 366-0322 or email Shelley Fotos at sfotos@fspeel.org for the webinar link and directions on how to join a webinar. Thank you!